

Tasking Memorandum No. 00-144
Memorandum For Commanders DCMDs

Subject: Postal Costs

Date: MAR 7 2000

Suspense Date: April 14, 2000

Target Audience: Directors of Planning and Resource Management and
Directors of Information and Administrative Systems

Requirement(s):

- The purpose of this tasking memorandum is to obtain actual and projected postal costs.
- In FY 99 the postal program was decentralized from the DLA HQ to the PLFAs.
- Each PLFA was tasked to turn in the old meters and establish new accounts.
- Please provide the actual FY 99 postal costs and estimate for FY 00 and FY 01.
- Attached is a spreadsheet which shows the FY 99 actual residual costs from the old meters. Please ensure these costs are included in what you report for FY 99 **actuals**.

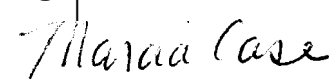
Point of Contact for Further Information:

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Signature:



Marcia Case

Director

Resource and Organizational Management Team

Attachment:

FY 99 Postal Bill by Activity